

SALMON-SAFE POSITION OPENING

Title: Columbia Basin Program Manager

Background

Salmon-Safe, a leading regional environmental certification nonprofit, seeks a full-time Columbia Basin Program Manager to guide the expansion of Salmon-Safe's work in the interior Columbia River watershed. This role includes oversight of \$6.4 million in EPA funding and \$2.1 million in match grants over a 5.5-year grant period. For this EPA funding and other potential future federal grants, the candidate will be required to manage funds, program activities, metrics, and reporting in line with federal regulations and grant agreement guidelines. Skills relating to sustainable agriculture, environmental science and project management are required for this position. This position will be based in the Inland Northwest (eastern Washington, Idaho, or central/eastern Oregon). The program manager will work from home and collaborate remotely with the Salmon-Safe team and regularly travel within the Inland Northwest to visit certification partners and projects.

DUTIES & RESPONSIBILITIES

A. Program Management (70%)

Lead implementation of project plans and systems, including managing budgets, partner subawards, workplans, timelines, quality control, and milestone tracking

Manage regional farm project activity in collaboration with Farm Program Manager to ensure timely and effective program delivery

Support regional urban project activity in collaboration with Certification Director to ensure timely and effective program delivery

Conduct targeted direct grower outreach & recruitment based on sector-based and grant priorities

Manage grant deliverables including consolidated reporting of program activity, further development of performance metrics, and quantification of outcomes for funders

Collaborate closely with Portland-based staff and Farm Program Manager to manage outreach and assessment contractors including onboarding, documentation, reporting, etc.

Act as primary point-of-contact for day-to-day Inland Northwest program delivery

B. Regional Leadership (15%)

Cultivate and co-manage relationships with nonprofit, Tribal, government, and other strategic alliances in the Inland Northwest

Develop new regional program initiatives and business plans

Plan and co-manage Salmon-Safe events in Inland Northwest

Represent Salmon-Safe to Inland Northwest media and in forums to enhance the organization's brand

C. Market Connection (15%)

Conduct agricultural market connection outreach to build certification value for landowners

Coordinate with Farm Program Manager and regional place-based partners to create marketing opportunities for certified growers (such as retail promotion) and coordinate with urban certification program to build relationships between growers and certified urban institutions

EDUCATION, TRAINING REQUIREMENTS & SKILLS

The ideal candidate will have a background and track record that includes:

Experience or familiarity with natural resource management, preferably in the PNW, and associated with some or all of: agriculture, fish and wildlife, Tribal nations.

Bachelor's degree is required. One of the following specialties or fields of study is preferred:

- Agriculture
- Environmental science (ecology, biology, environmental management)
- Business (sustainability focus)

Minimum 5 years progressively responsible and successful project management and program delivery experience is required

Proficiency in web-based project management tools preferred

Ability to work independently in a self-directed, entrepreneurial environment required

Enthusiasm for and commitment to Salmon-Safe conservation mission required

Commitment to Diversity, Equity & Inclusion principles and practice is required

COMPENSATION

\$70,000-\$90,000 based on qualifications and experience. Benefits include paid time off, healthcare and dental, and 403b retirement contribution.

To Apply:

Send cover letter with resume as a single PDF (maximum three pages) to dan@salmonsafe.org with "Program Manager" in the subject line. *Please, email inquiries only about this position.*

Applications review to begin **Sept 15, 2024**. The position is open until filled.

About Salmon-Safe

Founded by river and native fish protection organization Pacific Rivers, Salmon-Safe is an Oregon-based nonprofit devoted to inspiring the restoration of agricultural and urban watersheds so that salmon can thrive. Salmon-Safe works with more than 900 landowners across Oregon, Washington, Idaho, Wyoming, California, and British Columbia to promote water quality protection, climate resiliency, and wildlife habitat conservation.

www.salmonsafe.org

SALMON-SAFE IS AN EQUAL OPPORTUNITY EMPLOYER